



The way to success!

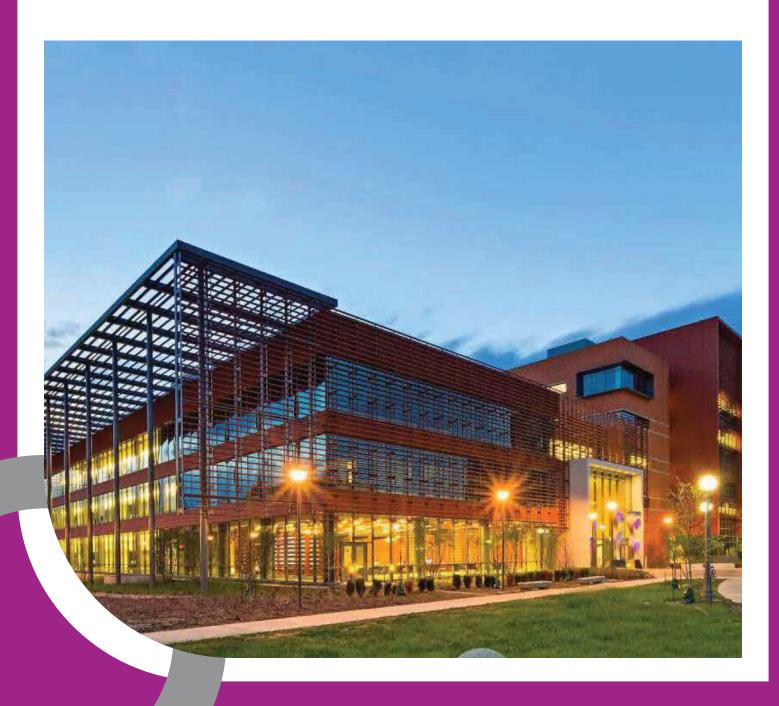
## **INSTITUTE OVERVIEW**

The college is a training organization with quality benchmark status. We are passionate about making a difference in people's lives, building bridges across cultures and creating futures through innovative and responsive outlook essential in today's fast paced world.

Located in Nairobi central business district, the institute is open to students from all races, religion and demographics being in a cosmopolitan city, with the view of providing access to students from all over the country and the region.

We have tailor made courses that responds to the needs of market industry which are dynamic in nature.

As the country is geared toward achieving Vision 2030. Our institution provides an important role in accelerating that process which will ultimately ensure the growth of our nation.

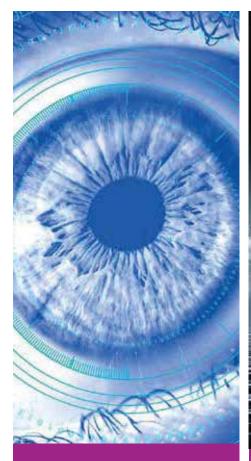


## **ABOUT US**



The institute was established in 2005 as linguistic college but has diversified to offer computers, ICT, Tourism, Hospitality and other technical courses. We are renowned for delivering world class trainings relevant, timely and of the highest quality in order to meet the training needs of individuals, businesses and the community.

We make sure the skills you learn are relevant and is focused on providing courses which result in launching the student's life.



## OUR VISION

To be an Institute that is highly regarded for its excellence and become the leading Training Institute in Africa.



## OUR MISSION

The school seeks to help students posses their talent, improve the skills needed for success in life and establish values that will allow them to act with thoughtfulness in this fast paced world.



# CORE VALUES

- Integrity
- Accountability
- Equality
- Commitment
- Reliability

## **Registration Requirements**

- 1. Registration fee Ksh 2,000
- 2. Copy KCSE Results
- 3. 1 colored Passport Photo
- 4. Copy of ID/ Passport
- 5. Hostels are available

## **Diploma Courses**

- 1. Library Fee: Ksh 2,000 per year
- 2. Caution Fee: Ksh 1,000 (Paid once, refundable)

### **German Language**

#### **Course Structure**

- 1. Listening Skills
- 2. Reading & comprehension skills
- 3. Writing Skills
- 4. Pronunciation & speaking skills

## What are the benefits of learning German?

- 1. German Language helps one especially if you wish to work in the tourism/hospital ity sector.
- 2. German Language opens immense opportunities, both locally or in Germany. To be able to travel to Germany one needs to speak of the native language, opportunities not limited to Au pair exchange programs, IT and nursing jobs.
- 3. Speaking a foreign language expands ones horizons in business.

#### **Super Intensive Classes**

Start Deutsch A1	2 Months	Ksh 26,000
Start Deutsch A2	2 Months	Ksh 26,000
Zertifikat Deutsch		
B1	2 Months	Ksh 26,000
B2,1	3 Months	Ksh 20,000
B2,2	3 Months	Ksh 20,000

Textbooks	Ksh 2,000
Exam Preparation Classes	Ksh 4,000
Exam Preparation Classes B1, B2	Ksh 5,000

**Examination Fees Varies** 



## School of ICT Information & communication Technology and other courses

#### **Computer Applications/Packages**

Introduction	2 Weeks	Ksh 2,000	Ms PowerPoint	2 Weeks	Ksh 2,500
Ms Word	2 Weeks	Ksh 2,000	Email/Internet	2 Weeks	Ksh 2,500
Ms Excel	2 Weeks	Ksh 2,500	Publisher	2 Weeks	Ksh 2,500
Ms Access	2 Weeks	Ksh 2,500			

#### NB: If Fees is paid at once, one gets an offer of Ksh 9,000

I.C.D.L 1 (Word Processing, Spread Sheet, Computer & Online Essentials) Ksh 20,000

I.C.D.L 2 (Database Management, Graphical Presentation & IT Security) Ksh 15,000

#### **Graphic Design**

Photoshop	2 Weeks	Ksh 4,500
Corel Draw	2 Weeks	Ksh 4,500
Illustrator	2 Weeks	Ksh 4,500
InDesign	2 Weeks	Ksh 4,500

NB: If fees is paid at once you pay Ksh 16,500

#### **Web Design & Development**

HTML	2 Weeks	Ksh 15,000
Java Script	4 Weeks	Ksh 18,000
PHP	4 Weeks	Ksh 18,500
MySQL Database	6 Weeks	Ksh 24,000

### **Accounting Applications**

QuickBooks	2 Weeks	Ksh 7,500
Sage	2 Weeks	Ksh 7,500
Pastel	2 Weeks	Ksh 7,500

NB: If fees is paid at once you pay Ksh 18,000

#### **Diploma in Information & Communication Technology**

Entry Requirement: C - Minus

Module 1 6 Months Ksh 30,000 Module 2 6 Months Ksh 30,000 Module 3 6 Months Ksh 36,500

#### **Diploma in Computer Engineering (ABMA - UK)**

Level 4 6 Months Ksh 30,000 Level 5 6 Months Ksh 30,000

#### Advanced Diploma in Computer Engineering (ABMA)

Level 6 6 Months Ksh 36,000

**Examination Fee: ABMA Education UK** 

**Examination Fees Varies** 

#### **Other Related Short Courses:**

#### **Typing Classes**

**Duration: 3 Weeks** 

Tution Fees: Ksh 4,000 for full course

#### **Computer /Laptop Repair & Maintenance (A+)**

**Duration: 3 Months** 

Tution Fees: Ksh 24,000 for full course

### **Computer Networking (N+)**

Duration: 3 Months

Tution Fees: Ksh 24,000 for full course

#### **Mobile Phone Technician Course**

**Duration: 3 Months** 

Tution Fees: Ksh 28,000 for full course

#### **SCHOOL OF HOSPITALITY**

#### **Diploma in Travel & Tourism (ICM)**

**Duration: 1 Year** 

Part One 6 Months Ksh 27,000

Part Two 6 Months Ksh 27,000

Advance Diploma 6 Months Ksh 30,000



#### **Diploma in Hospitality Management (ICM)**

**Duration: 1 Year** 

Part One 6 Months Ksh 27,000

Part Two 6 Months Ksh 27,000

Advance Diploma 6 Months Ksh 30,000

NB: Practical Fees - Ksh 1,500 per term

ICM Examination Fee: **Examination Fees Varies** 



### **SCHOOL OF SOCIAL WORK & COMMUNITY DEVELOPMENT**

#### **Diploma in Community Development (ABMA)**

**Duration: 1 Year** 

Part One 6 Months Ksh 24,000

Part Two 6 Months Ksh 24,000

Advance Diploma 6 Months Ksh 30,000



**ABMA Examination Fee:** 

**Examination Fees Varies** 

#### **Diploma in Public Relations**

Duration 3 Months Ksh 14,000



### **Diploma in Customer Service**

Duration 3 Months Ksh 14,000





## Diploma in Business Studies (ICM)

Duration: 1 Year

Part One 6 Months Ksh 27,000

Part Two 6 Months Ksh 27,000

Advance Diploma 6 Months Ksh 30,000

## **Diploma in Marketing (ICM)**

Duration: 1 Year

Part One 6 Months Ksh 27,000

Part Two 6 Months Ksh 27,000

Advance Diploma 6 Months Ksh 30,000

## OUR LEADERSHIP ACADEMY

ESSENTIAL BUSINESS SKILLS by ABMA Education UK

## Benefits of taking this Essential Skills course:

- 1. It's short and flexible content for fast learning
- 2. Outstanding value on individuals personal development goals
- 3. Engaging and practical
- 4. Improves Leadership
- 5. CPD points
- 6. No examination
- 7. Official certificate from ABMA UK

## **Contents in Essential Skills Training**

#### **Working with Others**

- 1. Emotional Intelligence
- 2. Conflict Resolution
- 3. Motivation
- 4. Teamwork
- 5. Leadership
- 6. Coaching and Mentoring

## **Earn CPD Points with this Training**

**Duration: 32 Hours** 

Fees: \$300 Certification Fee: \$50

Corporate Rates: \$200

Essential skills course equips candidates with the skills to enable them to handle various business situations with great poise and confidence.

# **Corporate Training & Coaching**

Career Test: Ksh 7,000

#### **Corporate Trainings:**

We offer the trainings as per the companies need

#### **Inspirational/Motivational Talks:**

Self motivation and staying inspired tin life is necessary in this fast paced world.

#### **Company Talks:**

Inspirational talks to employees to achieve more, stay committed to the organization success.

#### Talks to Students:

The talks range from inspiration career choice and inspiring them to perform better. Millenials today lose focus fast and their attention span is also very minimal; the reed constantly to be reminded of life. Life skills and constant mentorship.

#### Talks to Parents/Parenting:

Parenting in 21st century is not as easy as prior years; Parents play a great role in making their child and modeling them for the worl. We've a complete parenting training package.

#### Teachers/Lecturers training:

Taking teaching as leadership from parents, teachers play a major role in making, inspiring and nurturing a dream. Teachers also act as role models to help the students in career choice and development

## **School of Languages**

#### **Course Structure**

- Listening Skills
- Reading & comprehension skills
- Writing Skills
- Pronunciation & speaking skills

#### **Chinese Language**

HSK One 3 Months Ksh 24,000 HSK Two 3 Months Ksh 24,000 HSK Three 3 Months Ksh 24,000

Textbooks: **Ksh 1,000** each level Examinations: HSK Proficiency Test Exams & Preparation Classes: **Ksh 5,000** 



#### **English Language**

Foundation 3 Months Ksh 21,000
Intermediate 3 Months Ksh 21,000
Advanced Level 3 Months Ksh 21,000

#### **Swahili Language**

Foundation 3 Months Ksh 20,000
Intermediate 3 Months Ksh 20,000
Advanced Level 3 Months Ksh 20,000



## **Fees Payment Details**

#### **Family Bank**

Account Number: 068000001129

Account Name: German Institute of Professional Studies

Mpesa Paybill: 222111 Account: 068000001129

World Remit Payments, Moneygram from Germany:

Call +254 721 688 085 For Details

## **CONTACT US**

We are located in Nairobi Central Business District near the Globe flyover bridge.

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- - - @ @german\_institutep